

**JOB DESCRIPTION**

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**BAND    GRADE    SUBGRADE    WORKING CONDITIONS**

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**JOB TITLE** **CONTRACT REFERENCE**  
 Event Worker FEA Master Agreement

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**TITLE OF IMMEDIATE SUPERVISOR** **VERSION DATE**  
 Activities Director or Event Designee January 2016

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**JOB SUMMARY**

To serve as the assistant to the head coach of the program.

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**TASK NO.** **FREQUENCY    BAND/GRADE**

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The essential functions of this job may include, but are not limited to, the following fundamental job duties:	
1.	Scoring, timing, and assisting with game operations
2.	Sell and take tickets
3.	Supervise crowd and ensure safety
4.	Set-up and takedown equipment for the event.
5.	Greet officials and act as event host for visiting teams.
6.	Ensure that all paperwork for officials and event staff is completed and turned in
7.	Assist with concession stand where needed.
8.	Abide by and enforce all MSHSL rules and school district policies
9.	Other duties as assigned.

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**QUALIFICATIONS** (Specific training or job experience required before appointment)

- Athletic or fine art experience preferred.

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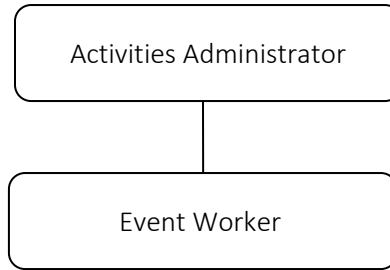
**JOB TITLE**

Event Worker

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**CONTRACT REFERENCE**FEA Master Agreement

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**ORGANIZATIONAL RELATIONSHIPS**

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**SYMBOLS**

DIRECT SUPERVISION

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INDIRECT SUPERVISION

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WORK DIRECTION

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ADVISE/INFORM

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**PHYSICAL FACTORS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employed is regularly required to talk, hear, climb, balance, stoop, kneel, reach for objects, stand, walk, push, pull, lift, and use hands to grasp and feel. The employed must frequently lift and/or move up to 25 pounds, occasionally being required to lift and/or move up to 40 pounds or more. Specific vision abilities required include close vision, distance vision, and the ability to adjust focus.

**NON EXEMPT**

Not to exceed 40 hours per week.