



A World-Class Community of Learners

## JOB DESCRIPTION

BAND	GRADE	SUBGRADE	WORKING CONDITIONS
<b>JOB TITLE</b>			<b>CONTRACT REFERENCE</b>
Diving Coach			FEA Master Agreement
<b>TITLE OF IMMEDIATE SUPERVISOR</b>			<b>VERSION DATE</b>
Activities Director / Head Coach			January 2016

### JOB SUMMARY

To oversee and manage all activities of diving team under direction of Swimming Head Coach.

### TASK NO.

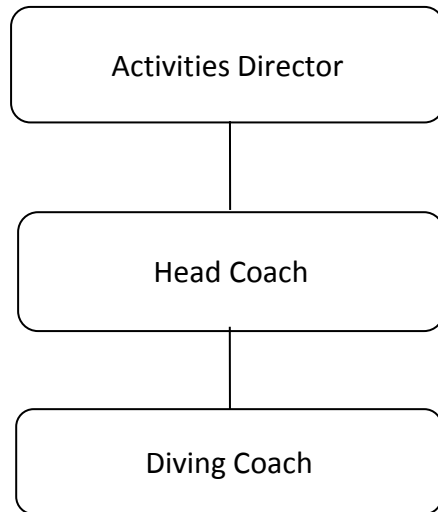
The essential functions of this job include, but are not limited to, the following fundamental job duties:	
1.	Assist coaching the sport of diving under the direction of the varsity head coach.
2.	Prepare and plan all aspects of diving practices using sound, up to date, and proper technique.
3.	Attend all meetings required by the activities director and/or the head coach.
4.	Where appropriate, act as the head coach of the team you are assigned.
5.	Complete all district paperwork, attend preseason meetings, comply with MSHSL regulations, and complete season end responsibilities in a timely manner.
6.	Stay abreast on sport rules, MSHSL and Conference rules, guidelines, and activities.
7.	Act, dress, and respond professionally in all situations.
8.	Be up to date with current coaching techniques, strategies, and systems.
9.	Be punctual and abide by all team and district rules and policies.
10.	Be available for off-season activities under the direction of the head coach.
11.	Support the overall vision of Fridley Activities through professional practices of honesty, integrity, respect and sportsmanship.
12.	Other duties as assigned.

### QUALIFICATIONS (Specific training or job experience required before appointment)

- Experience in diving. Experience as a diving coach preferred.

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**ORGANIZATIONAL RELATIONSHIPS**



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**SYMBOLS**

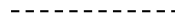
DIRECT SUPERVISION



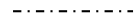
INDIRECT SUPERVISION



WORK DIRECTION



ADVISE/INFORM



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**PHYSICAL FACTORS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employed is regularly required to talk, hear, climb, balance, stoop, kneel, reach for objects, stand, walk, push, pull, lift, and use hands to grasp and feel. The employed must frequently lift and/or move up to 25 pounds, occasionally being required to lift and/or move up to 40 pounds or more. Specific vision abilities required include close vision, distance vision, and the ability to adjust focus.

**NON EXEMPT**

Not to exceed 40 hours per week.