



**JOB DESCRIPTION**

**BAND    GRADE    SUBGRADE    WORKING CONDITIONS**

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| <b>JOB TITLE</b> | <b>CONTRACT REFERENCE</b>                      |
| Social Worker    | Fridley Education Association Master Agreement |

|                                      |                     |
|--------------------------------------|---------------------|
| <b>TITLE OF IMMEDIATE SUPERVISOR</b> | <b>VERSION DATE</b> |
| School Principal                     | October 2016        |

**JOB SUMMARY**

Performs professional work within district multi-tiered system of support through obtaining and analyzing data to determine social-emotional needs of students. Serves as a liaison/link between students and federal, state and local social and community support programs. Serves as building homeless liaison. Work is performed under the supervision of the Building Principal and Director of Special Services.

**TASK NO.**

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| The essential functions of this job include, but are not limited to, the following fundamental job duties: |  |
| 1.   | Provide basic and comprehensive services to individual students and families which would include: <ul style="list-style-type: none"> <li>a. Assist in diagnosing students' needs;</li> <li>b. Provides crisis intervention and prevention for families and students;</li> <li>c. Collaborates with school nurse, community agencies and industry professionals to meet individual student needs;</li> <li>d. Conducts interviews to obtain student social history;</li> <li>e. Refers students to and serves as a liaison with outside agencies;</li> <li>f. Conducts home visits when necessary; and</li> <li>g. Assist students with social-emotional learning.</li> </ul> |
| 2.   | Prepares reports as necessary.   |
| 3.   | Other duties as assigned.  |

**QUALIFICATIONS** (Specific training or job experience required before appointment)

- Hold a baccalaureate degree from a college or university that is accredited
- Minnesota Department of Education Social Worker Licensure

**ORGANIZATIONAL RELATIONSHIPS**

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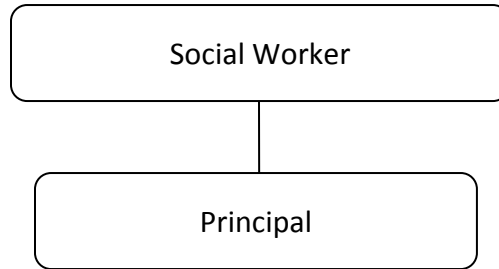
**JOB TITLE**

Guidance Counselor

**CONTRACT REFERENCE**

Fridley Education Association Master Agreement

– Page 2



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**SYMBOLS**

DIRECT SUPERVISION

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INDIRECT SUPERVISION

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WORK DIRECTION

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ADVISE/INFORM

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**PHYSICAL FACTORS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employed is regularly required to talk, hear, climb, balance, stoop, kneel, reach for objects, stand, walk, push, pull, lift, and use hands to grasp and feel. The employed must frequently lift and/or move up to 25 pounds, occasionally being required to lift and/or move up to 40 pounds or more. Specific vision abilities required include close vision, distance vision, and the ability to adjust focus.