

529P Notification to Staff Regarding Placement of Students with Violent Behavior Procedure

I. Notification to Staff Regarding Placement of Students with Violent Behavior Procedures

1. District/School administrators are notified of student with history of violent behavior.
2. Review Policy 529 Notification to Staff Regarding Placement of Students with Violent Behavior.
3. Notification to Staff Regarding Placement of Students with Violent Behavior form is filled out by Principal (or designee).
4. Parents are notified that the Notification to Staff Regarding Placement of Students with Violent Behavior form will be distributed to staff members with a legitimate educational interest.
 - a. Parent will be given notice that they have the right to review and challenge records or data, including the data documenting the history of violent behavior.
5. School Resource Officer will notify administration of any outside of school police contacts.
6. Administration will schedule a meeting to discuss details of incidents with those who have a legitimate educational interest.
7. School staff who have a legitimate educational interest are notified via the Notification to Staff Regarding Placement of Students with Violent Behavior form.
8. A copy of the Notification to Staff Regarding Placement of Students with Violent Behavior form is kept with the Principal (or designee).
9. The Notification to Staff Regarding Placement of Students with Violent Behavior form is part of the student's educational record and will be retained, maintained, and transferred to a school or school district in which the student seeks to enroll in.
10. Each time there is a change of teachers for the students, the Principal (or designee) needs to meet with the new teacher(s).
11. The Principal (or designee) will be responsible for keeping data up to date in the designated district database.